

ST. CLAIR COUNTY HEALTH DEPARTMENT Teen Health Center

COMMUNITY ADVISORY COUNCIL MEETING MINUTES

March 11th, 2025 5:00-6:00pm

Attended: Sarah Cliff, Kaitlyn McDonald and Tiffany Francis

- I. Welcome and introductions
 - a) Meeting started at 5:00pm
 - b) Sign in and introductions
- II. Approval of agenda
 - a) Agenda approved without revisions
- III. Business
 - a) Clinic updates
 - 1. Quarterly numbers
 - a) Update on numbers for medical and counseling services from quarter 1 (Oct 1 – Dec 31, 2024).
 - b) Discussion about walk-ins and how we accommodate
 - c) Community member inquired about outreach to PHN for classroom presentations
 - 2. Newsletters
 - a) Quarterly newsletter created and shared in February to help promote clinic services
 - b) Discussion about platforms that the newsletter can be shared on to best reach potential clients: community member suggested peach jar and PHASD social media

3. Staffing updates

- a) New clerk working in Yale and Teen

4. Construction

- a) Teen Health is getting a makeover!
- b) Plans on how to inform clients about services during construction

5. Physical clinics

- a) Teen Health will host physical nights throughout the summer again
(dates to be determined)
- b) Requesting feedback on the time frame: community member suggested
that 1:00-6:00pm is an accommodating time frame

b) Input

1. Adolescent friendly bulletin boards

- a) Opportunity for students to come up with bulletin board ideas and
assemble boards within clinic: Community member will refer students
who may need NHS hours

IV. Current issues/concerns and open discussion

V. Adjournment

- a) Adjourned at 5:45pm

VI. Next Meeting

- a) Sept 2025. Exact date and time TBD
- b) Zoom option will also be available